

## Phase One: Finance and HR

Endicott Workday Change Management Team would like to thank you for your recent participation in our Change Readiness Survey. You will see the three key themes that resulted from this survey, as well as our planned responses to them, on the right. Again, thank you! If you have questions about this project, please email [workday@endicott.edu](mailto:workday@endicott.edu).

1

### COMMUNICATION

Communication will occur via several methods. Methods include a project website, project videos, email updates, and Gull Gatherings and department meetings.

2

### TRAINING

Training will be productive and available through various modalities. Modalities include quick reference guides, and in-person/remote/recorded venues, specific to what all employees need when they need it.

3

### STAFFING

Staffing is central to our mission as a higher education institution. Staffing support is being considered by our employee project team. Variances may occur in work duties, priorities and response times. Cross-training may occur.

# Workday Platform Change Readiness Survey Follow-up